

**Application Procedures for hiring a  
Frontier District 4-H Youth Development Program Manager**

- Title:** Frontier District 4-H Youth Development Program Manager
- Location:** The 4-H Youth Development Program Manager will be housed at the Frontier District office in Garnett, Kansas.
- Application Due:** Return application, cover letter and resume to Rebecca McFarland, 1418 South Main, Suite 2, Ottawa, KS 66067 or email to [rmcfarla@ksu.edu](mailto:rmcfarla@ksu.edu) by Monday, February 7, 2022. Position start date is March 1, 2022.
- Responsibilities:** The 4-H Youth Development Program Manager is a full-time salaried position. Overnight travel and evening and weekend work will be required.
- Qualifications:**
- Bachelor’s degree in education, youth development, sociology or related field
  - Significant experience in youth development organization (as a member, volunteer, leader, paid staff member, or some combination).
  - Ability to communicate effectively both verbally and in writing.
  - Access to a personal vehicle and the ability to obtain/maintain a valid Kansas Driver’s License.
- Benefits of position:** See “4-H Youth Development Program Manager Job Description” at <http://www.frontierdistrict.ksu.edu>
- Starting annual salary of \$35,575.00 commensurate with experience  
Annual leave – 8 hours/month  
Sick leave – 8 hours/month  
9 designated paid holidays  
KPERs Retirement Plan
- How to Apply:** Your application must include the “Application for Employment” which can be found at <http://www.frontierdistrict.ksu.edu>, a cover letter and resume.