

4-H CLUB TREASURER'S BOOK - SCORE SHEET

Club Name:

Treasurer's Name:

Requirements:	Possible Points	Points Received
Information Completed	5 points	_____
Club Roster	10 points	_____
Record of Club Expenses & Receipts (Club Treasurer's Reports)	25 points	_____
Checkbook Balancing/Reconciliation	10 points	_____
Treasurer's Annual Report	10 points	_____
Annual Audit Certificate	10 points	_____
Financial Planning Meeting	20 points	_____
Neatness	<u>10 points</u>	_____
Total	100 points	

Comments: